



Subject:	Contracts for Award
Date:	18 August 2017
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director Finance and Resources Gerry Millar, Director of Property and Projects
Contact Officer:	Valerie Cupples, Procurement Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report
1.1	The purpose of this report is to: 1. Seek approval from Members to the advancement and award of the tenders as outlined in Appendix 1 in accordance with the Scheme of Delegation.
2.0	Recommendations
2.1	The Committee is asked to: 1. Approve in principle the public advertisement and acceptance of tenders as listed in Appendix 1 - Table 1 , through the Council's electronic procurement systems. Members are advised that these tenders will only be advertised when they have gone through the Council's internal governance process which includes demonstrating a strategic alignment with the Belfast Agenda 2. Grant delegated authority to the appropriate Director, and allow extensions where contracts are under review as per Appendix 1 - Table 2 .

	<p>3. Approve the award of contract outlined in Appendix 1 - Table 3, which has been carried out by Arc21 on behalf of the Council.</p> <p>4. Note contracts which have been awarded in the last quarter, as listed in Appendix 1 - Table 4.</p> <p>5. Approve the procurement of executive search via the quotation process to assist the Council in the recruitment and selection of its new Operational Director posts in the newly created Place and Economy Department.</p>
3.0	Main report
3.1	<p><u>Key Issues</u></p> <p>Section 2.5 of the Council's Scheme of Delegation outlines that under Standing Order 60(a) any contract that exceeds the statutory amount (currently £30,000) needs to be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p>
3.2	<p>In June, the main tenders that were required to ensure the business as usual functions of the organisation were agreed by SP&R committee. However, on the proposed Programme of Tenders, there were a range of strategic tenders which were not approved at this stage.</p>
3.3	<p>Outstanding tenders are submitted for approval in Appendix 1 - Table 1. Members should note that they are being asked to approve these tenders in principal, after which they will progress through the internal governance process, demonstrating a strategic alignment with the Belfast Agenda. Members are asked to note that this will prevent any undue delays to tenders being advertised once they have been through the internal due diligence process.</p>
3.4	<p>As part of this process, Departments have also provided assurance that appropriate resources are available within their departments in order to effectively administer and management any contract(s).</p>
3.5	<p>In accordance with Standing Orders these tenders shall comply with the relevant requirements of national legislation and European directives and be overseen by Corporate Procurement Services.</p>
3.6	<p>This report relates to corporate as well as departmental supplies and services only. The procurement of services and works contracts relating to the capital procurement is dealt with under the Capital Programme reports in accordance with the approved stage approval process.</p>
3.7	<p>The Council has a strategic partnership with ARC 21 who manage tender opportunities on our behalf. These tender opportunities are subject to Council acceptance of bids as per</p>

3.8	<p>Appendix 1 - Table 3.</p> <p>In March 2017 the Audit Panel recommended that to ensure transparency and keep members updated with council business that members are notified on a quarterly basis of contracts that have been awarded. This relates to supplies and service contracts only (Appendix 1 - Table 4)</p>
3.9	<p>In April 2017, Committee agreed to recruit three new Operational Director posts in the newly created Place and Economy Department. In order to ensure there are strong and competent applicant fields for these job roles, it is recommended that targeted and timely proactive executive search is undertaken.</p>
3.9	<p><u>Financial & Resource Implications</u></p> <p>The financial resources for these contracts will be met within the current departmental budgets and the proposed departmental estimates process which are taken forward through the rate setting process.</p>
3.10	<p><u>Equality or Good Relations Implications</u></p> <p>No specific equality or good relations implications</p>
4.0	<p>Appendices - Documents Attached</p>
	<p>Appendix 1 – Table 1 - Schedule of Tenders for consideration</p> <p>Table 2 - Contracts for Extension</p> <p>Table 3 - Tenders Awarded by ARC 21 on behalf of the Council</p> <p>Table 4 - Contracts Awarded May – July 2017</p>